

UTA Board of Trustees Meeting

August 26, 2020



Call to Order and Opening Remarks

(Electronic Board Meeting Determination Reading)



Public Comment

Due to the format of the meeting, no in-person comment will be taken

Public comment was solicited prior to the meeting through alternate means, including email, telephone, and the UTA website

All comments received were distributed to the board before the meeting and will be attached as an appendix to the meeting minutes



Safety First Minute



Consent Agenda

- a. Approval of August 12, 2020 Board Meeting Minutes



Recommended Action (by acclamation)

Motion to approve consent agenda



Agency Report

- a. Government Finance Officers Association (GFOA) Recognition
- b. Alisha Garrett – Mass Transit’s 40 under 40 Recognition
- c. Suicide Prevention Awareness



Alisha Garrett – Mass Transit’s 40 under 40 Recognition



Alisha Garrett

Celebrating one of our own, Mass Transit's 40 Under 40!

Alisha joined the Utah Transit Authority (UTA) in May 2012 as an analyst in the Salt Lake Service Unit.

In 2014 Alisha was chosen to lead UTA's new Continuous Improvement (CI) Department. After leading that department for 13 months, Alisha advanced to the Director of Culture & Talent Development.

She was appointed to this position after demonstrating abilities beyond her analytics and CI expertise. Alisha organizes individuals around a vision, helps them see the broad impact of their work, and guides them as they implement strategies to accomplish the vision.



Key Accomplishments:

- Helped pave the path for the culture journey we are currently on as a key member of the team who developed our cultural model, the “UTA Way.”
- Empowered the design and implementation of multiple leadership development programs increasing our internal promotion rate of skilled employees.
- Recalibrated Bus Operator training content and delivery process; increased graduation rate by 10% and improved probationary operator retention by 16%.
- Introduced a new structure for a competitive agency wide CI Team of 40 voluntary UTA employees focused on learning and applying CI concepts to improve the customer experience and overall performance at UTA.
- Developed and standardized process for the CFO and COO to calculate operator wages during the annual budget process; improved operator wage accuracy by 16%.
- Designed an algorithm to analyze historical and projected budgeted miles and hours; improved budget metric accuracy by 83%.

Congratulations Alisha!



Suicide Prevention Awareness



SUICIDE PREVENTION

Supporting Suicide Prevention

- ▶ **RAISE AWARENESS**
- ▶ **PROVIDE RESOURCES AND SUPPORT TO EMPLOYEES, RIDERS AND THE COMMUNITY**
- ▶ **ENGAGE IN SUICIDE PREVENTION INITIATIVES**

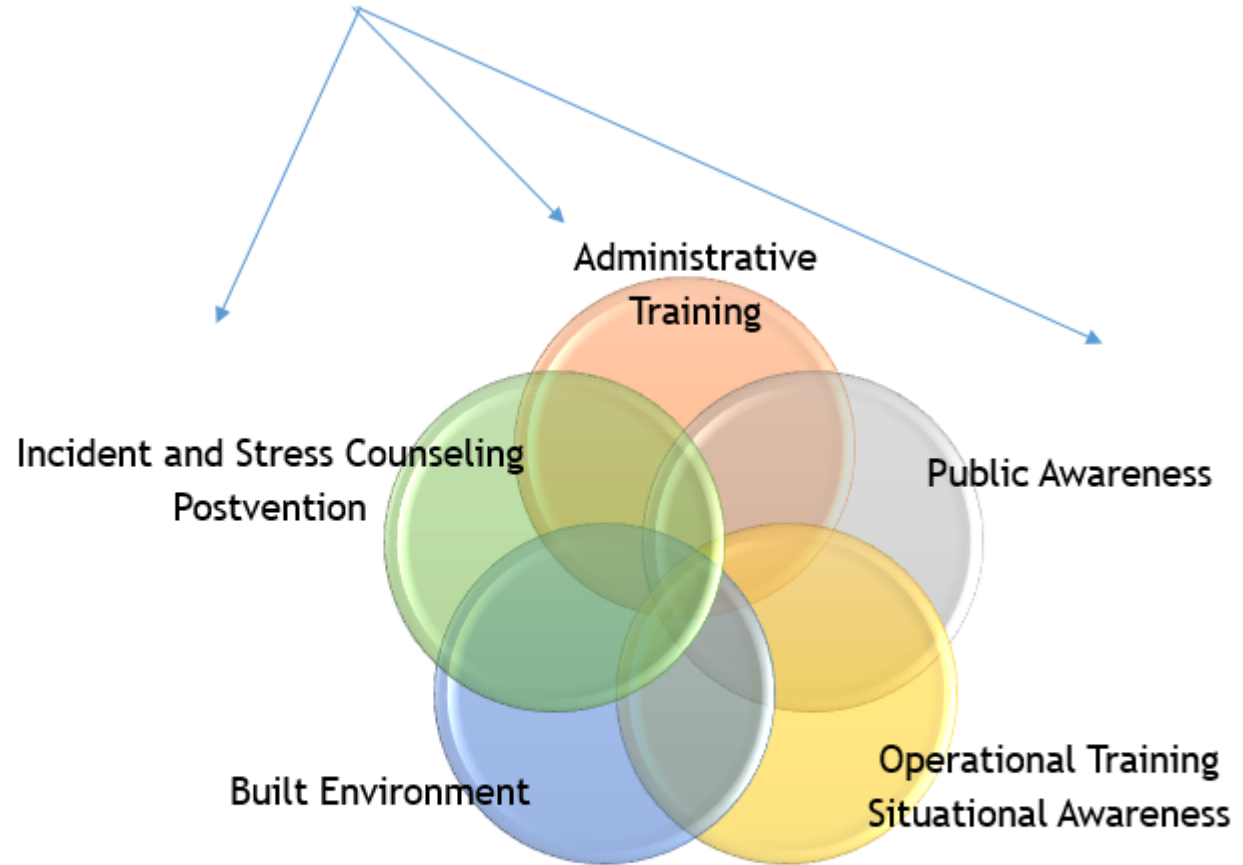
Suicide Prevention Campaign Committee Members

- ▶ Tina Bartholomew
- ▶ James Larson
- ▶ Megan Waters
- ▶ Martin Cocker
- ▶ Kent Muhlestein
- ▶ Thomas Gilmore
- ▶ Carolyn Anderson
- ▶ Jonathan Coy
- ▶ Mark Kaleta
- ▶ Mary Wong
- ▶ Jonathan Coy
- ▶ Jacob Baker
- ▶ Doraleen Taulanga
- ▶ John Barney
- ▶ Carl Graham
- ▶ Carlton Christensen
- ▶ Cathie Griffiths
- ▶ GJ LaBonty
- ▶ Jason Petersen
- ▶ Gary McGrath



5 Steps to Success

Goal: Increase awareness and help-seeking behaviors.



Goal: Reduce suicide by rail fatalities.



State Partners



Community Engagement

- American Foundation for Suicide Prevention “Out of the Darkness” Virtual Walk on Saturday, September 12
- Partnerships and Collaborations with the Community:
 - COVID-friendly on-system events with local partners
 - Community Rides UTA blog post featuring local & state partners
 - Promote other partner events & community education on suicide prevention happening throughout the month of September.



**American
Foundation
for Suicide
Prevention**



Live On Campaign

- ▶ RAISE AWARENESS
- ▶ PROVIDE RESOURCES AND SUPPORT TO THE COMMUNITY

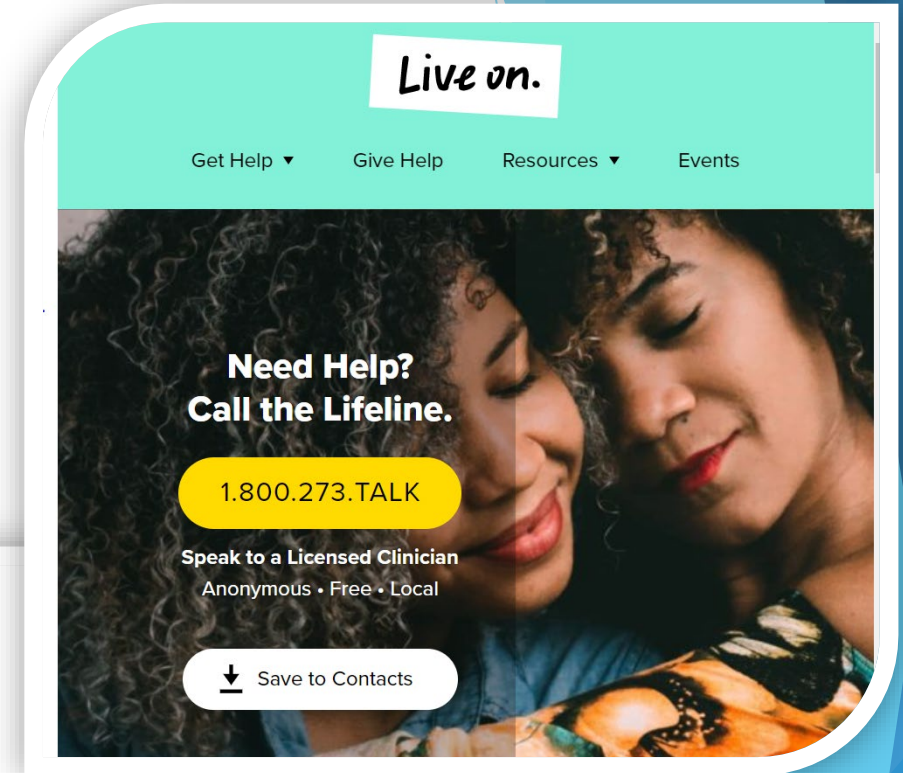


Utah Transit Authority Partners with Live On to Prevent Suicide

1,000 UTA ads will carry Live On messages during Suicide Prevention Month

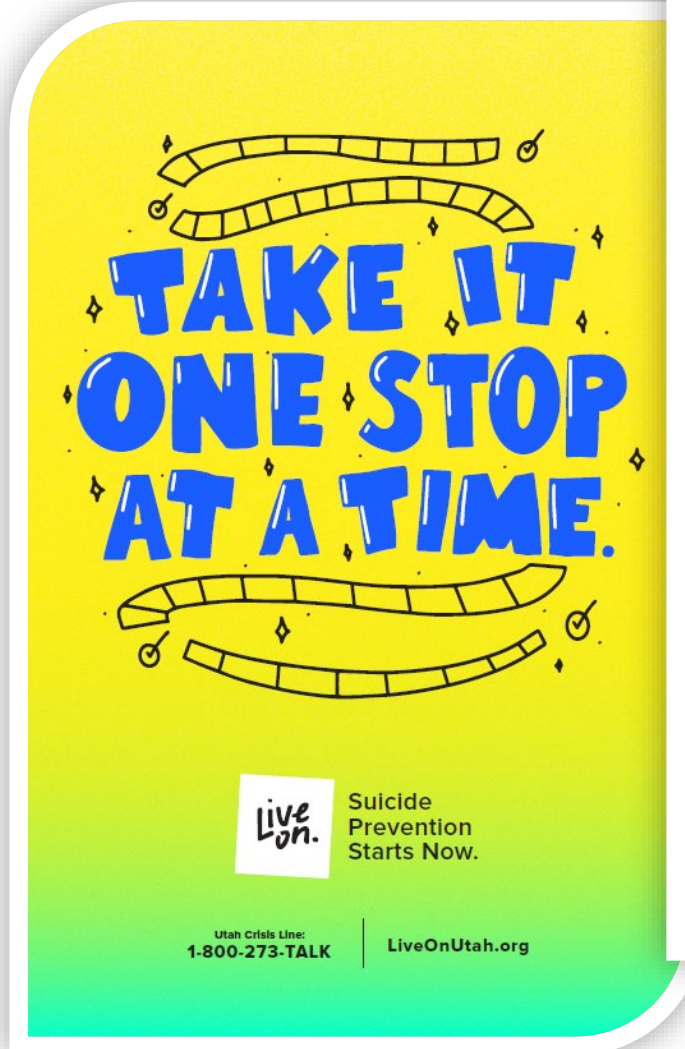
SALT LAKE CITY (September 1, 2020) — Utah Transit Authority (UTA) has pledged more than 1,000 ad boards at stations, stops, trains, buses to help prevent suicide and educate riders on mental health resources. UTA will also run Live On videos and messages on Twitter, Facebook and Instagram throughout the month of September in commemoration of Suicide Prevention Month. A Suicide Prevention Resource Fair at Clearfield Station on September 21st from 3-6 p.m. Counselors will be available to answer questions and hand out literature and free gun locks. We will be providing masks and practicing social distancing during this event.

“The current environment of economic challenges, local and global social issues and the pandemic have elevated people’s emotions and anxieties,” said Allison Foust, suicide prevention program administrator for Live On. “Through this partnership, we can reach thousands of UTA riders and patrons a day with messages of hope and action.”



Live On Campaign

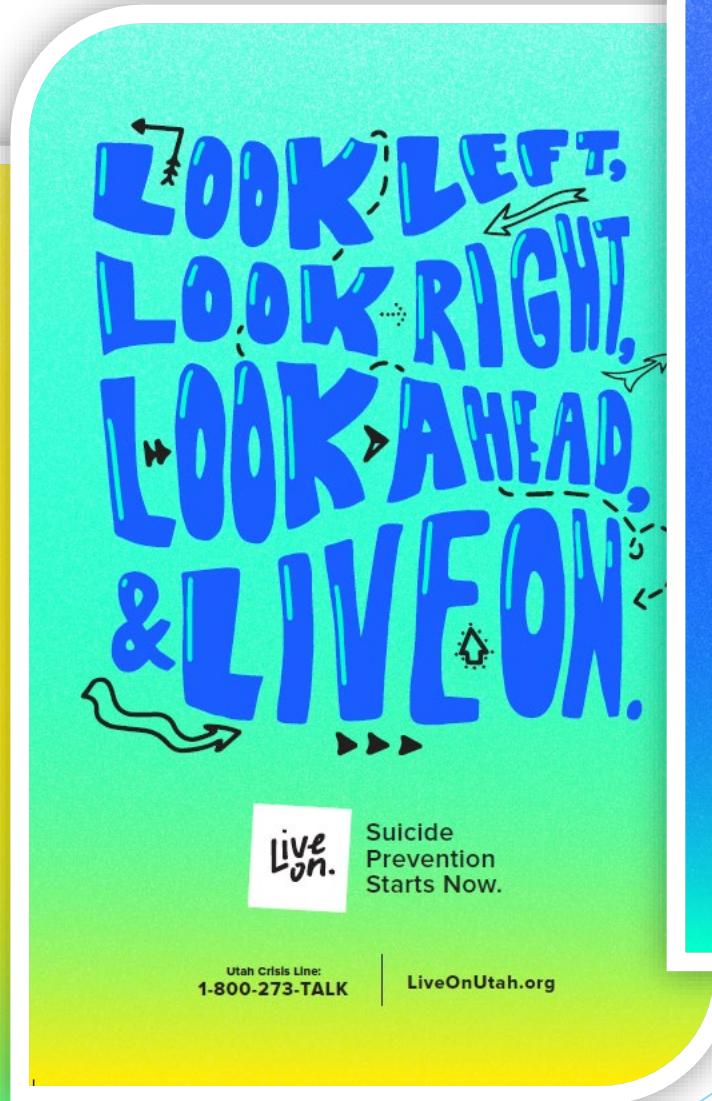
▶ SYSTEM SIGNAGE



**TAKE IT
ONE STOP
AT A TIME.**

live on. Suicide Prevention Starts Now.

Utah Crisis Line: 1-800-273-TALK | LiveOnUtah.org



**LOOK LEFT,
LOOK RIGHT,
LOOK AHEAD,
& LIVE ON.**

live on. Suicide Prevention Starts Now.

Utah Crisis Line: 1-800-273-TALK | LiveOnUtah.org



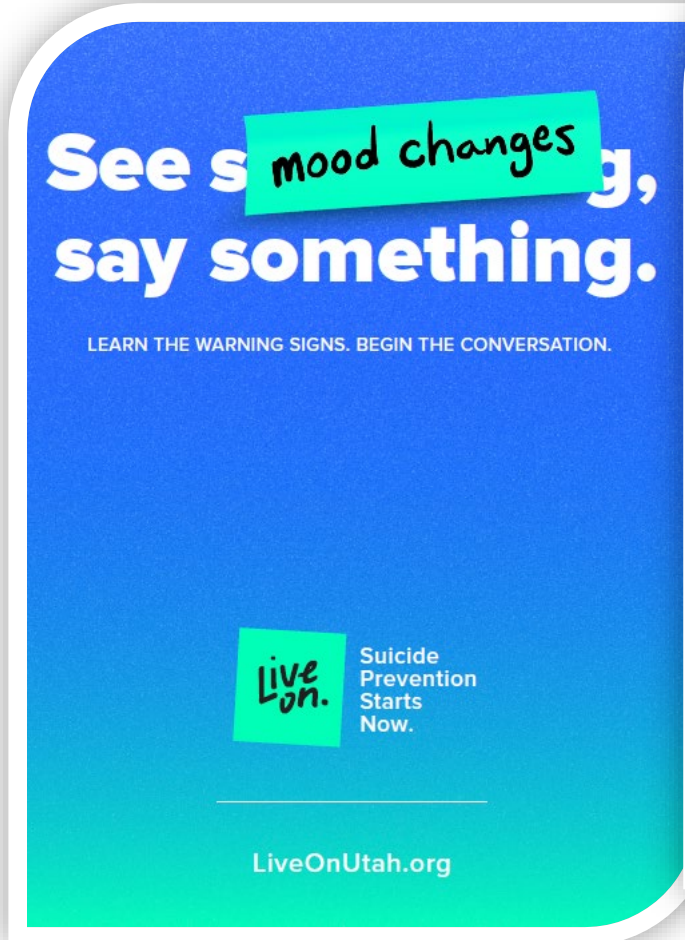
**STANDING
STILL IS A
FIRST STEP
TO MOVING
FORWARD.**

live on. Suicide Prevention Starts Now.

Utah Crisis Line: 1-800-273-TALK | LiveOnUtah.org

Live On Campaign

▶ SOCIAL MEDIA

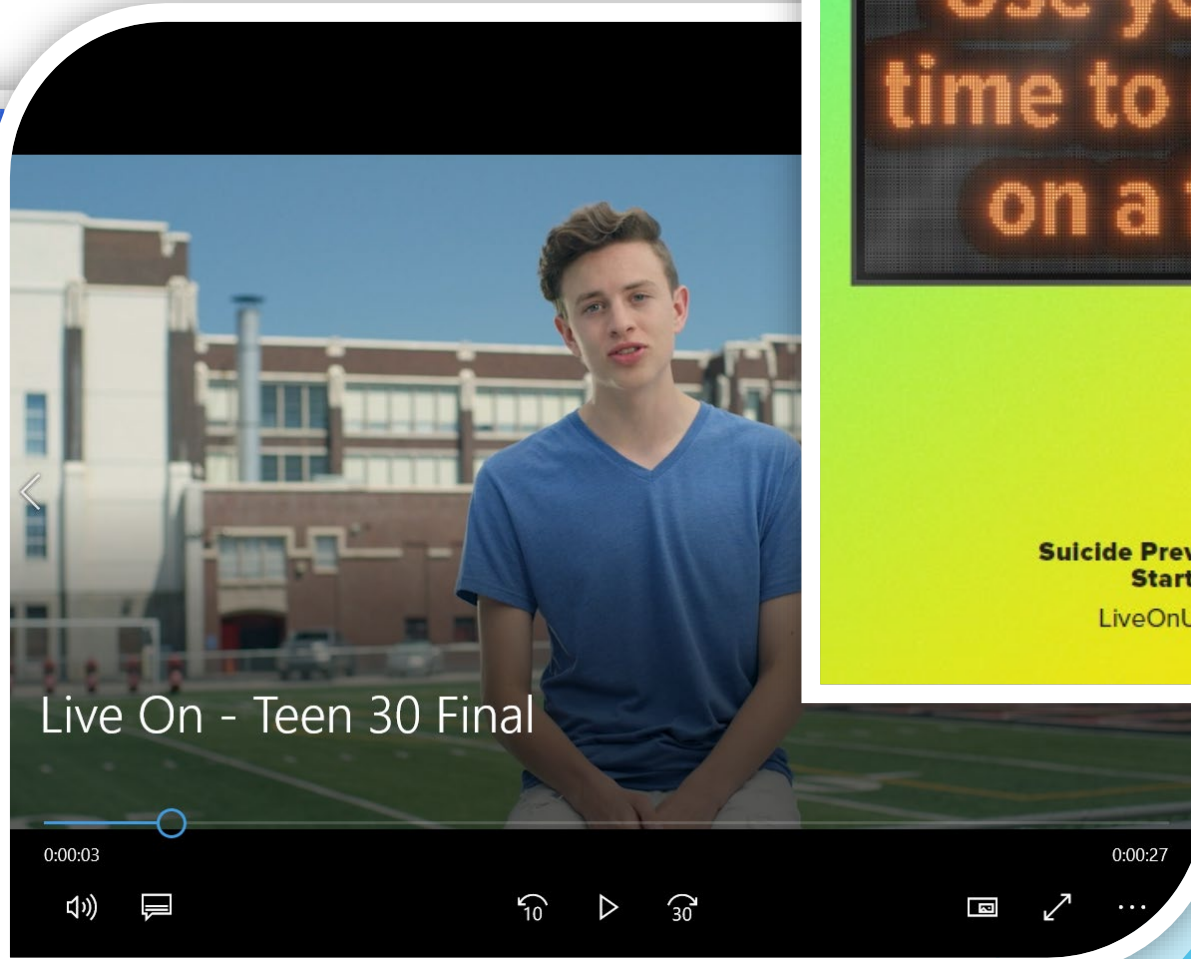


See someone's mood changes,
say something.

LEARN THE WARNING SIGNS. BEGIN THE CONVERSATION.

Live On. Suicide Prevention Starts Now.

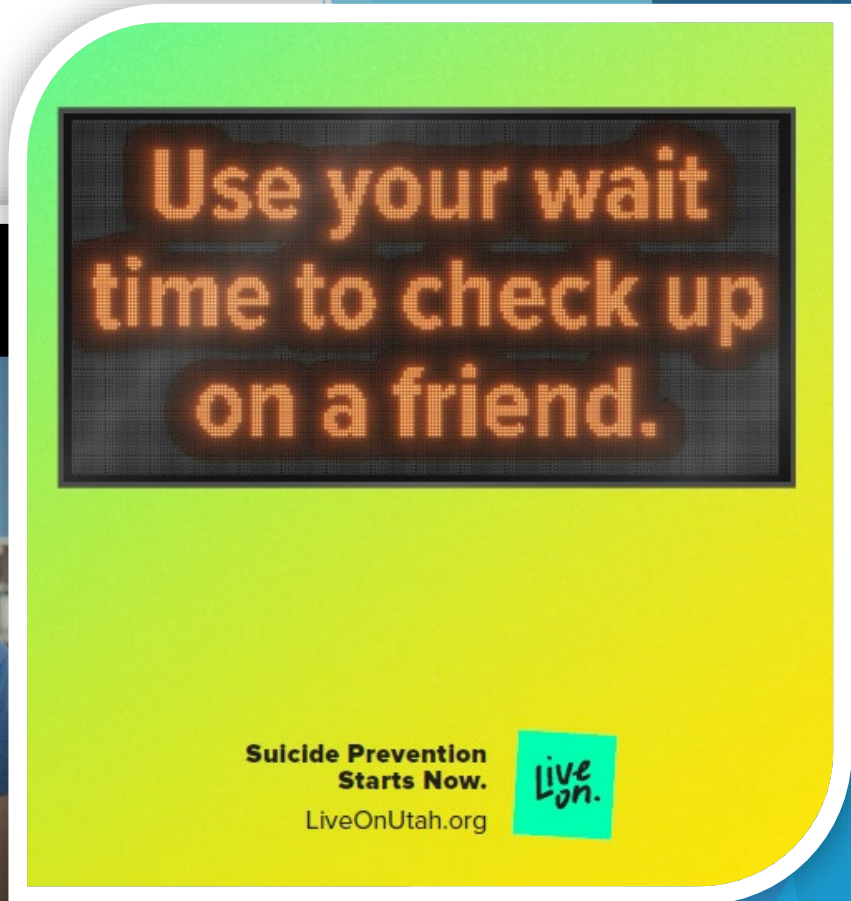
LiveOnUtah.org



Live On - Teen 30 Final

0:00:03 0:00:27

▶ 🔊 🗨️ ⏮️ ⏪ ⏩ ⏭ 📺 ↗️ ⋮



Use your wait time to check up on a friend.

Suicide Prevention Starts Now. **Live On.**

LiveOnUtah.org

Safety & Security

▶ SIGNS, LIGHTS & CAMERAS



**THERE IS HELP.
THERE IS HOPE.**

**We can get through
this together.**

Contact the Suicide Prevention Lifeline now:

800-273-8255

Text 741741.

**Utah
Suicide
Prevention
Lifeline**
1-800-273-TALK
utahsuicideprevention

QPR Training for UTA Employees

- ▶ **QUESTION, PERSUADE, REFER**
- ▶ **DEVELOP SITUATIONAL AWARENESS AND HELP-SEEKING BEHAVIORS**

QPR Training

▶ Question, Persuade, Refer

2020: QPR Training Pilot

31 UTA personnel QPR Certified

2021-2022: QPR Training Program



Contracts, Disbursement, and Grants



Contract: Meadowbrook, Building 8 Roof Replacement (RoofTek, LLC)

Recommended Action (by acclamation)

Motion to approve contract as presented in meeting materials



Contract: S70 Light Rail Vehicle Wraps (Turbo Images)

Recommended Action (by acclamation)

Motion to approve contract as presented in meeting materials



**Change Order: Depot District Clean Fuels Technology
Center – Phase 2 – Guaranteed Maximum Price (GMP)
Stage 3 Contract Amendment
(Big-D Construction)**

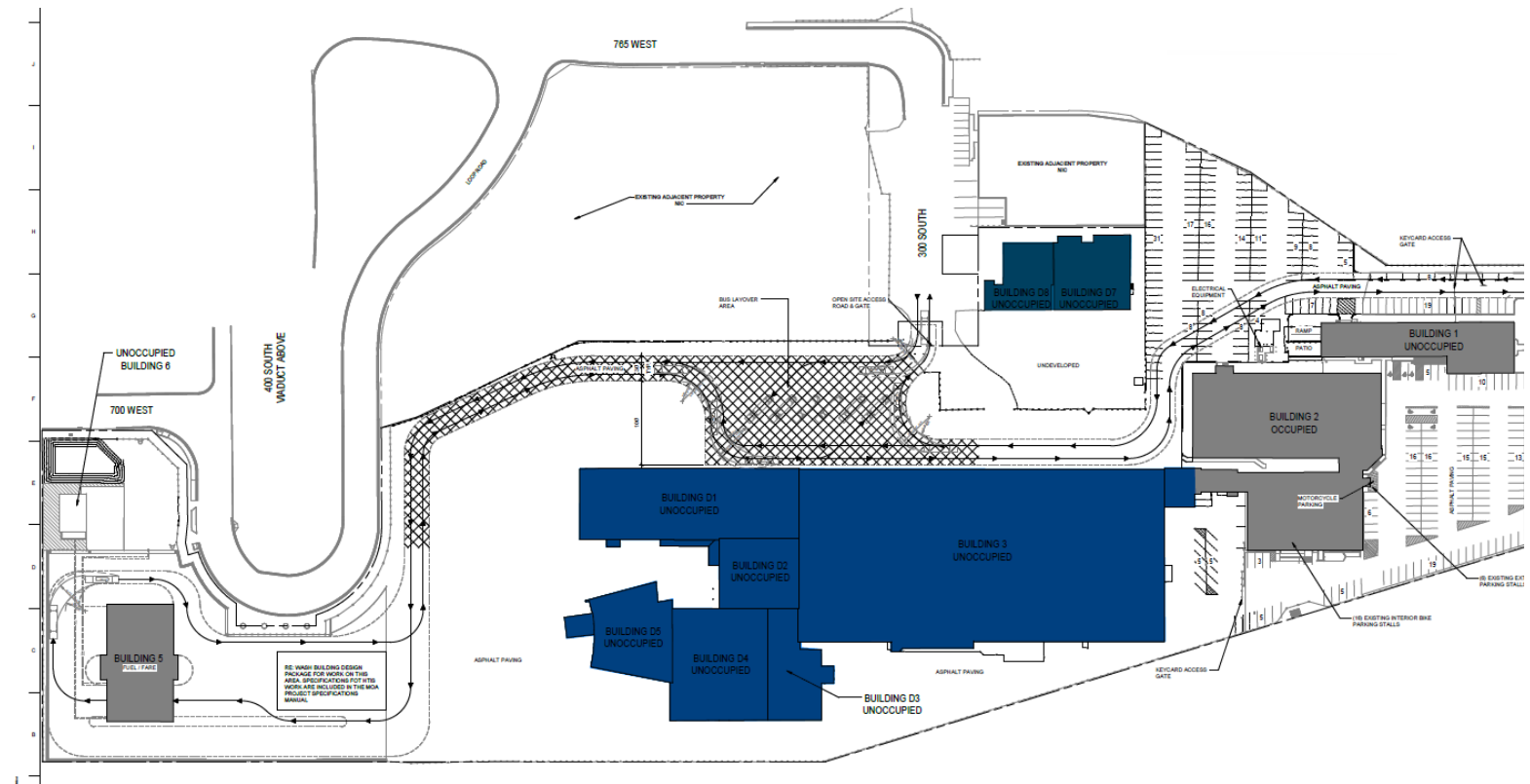
**Recommended Action
(by acclamation)**

Motion to approve change order as presented in meeting materials



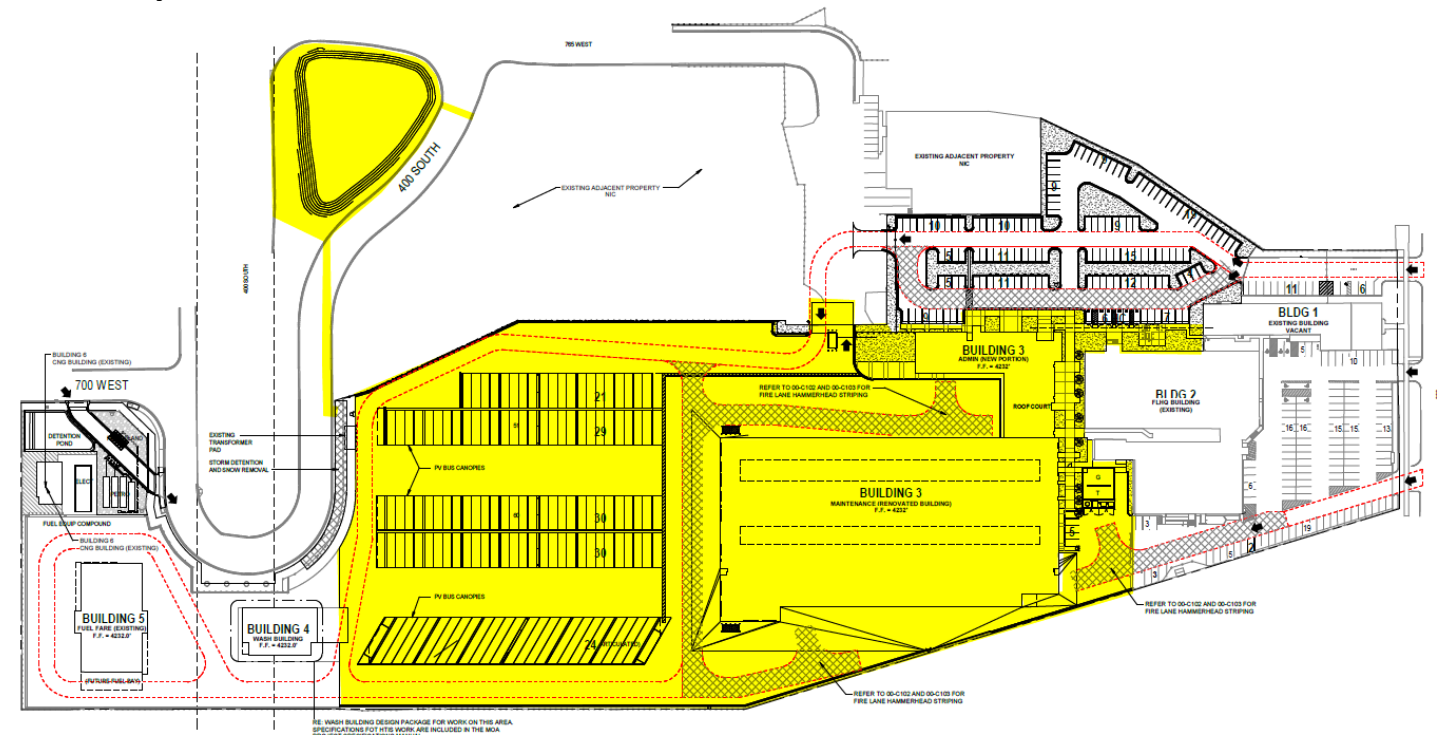
Project Phases

- **Phase 1: Demolition & Abatement (Completed)**



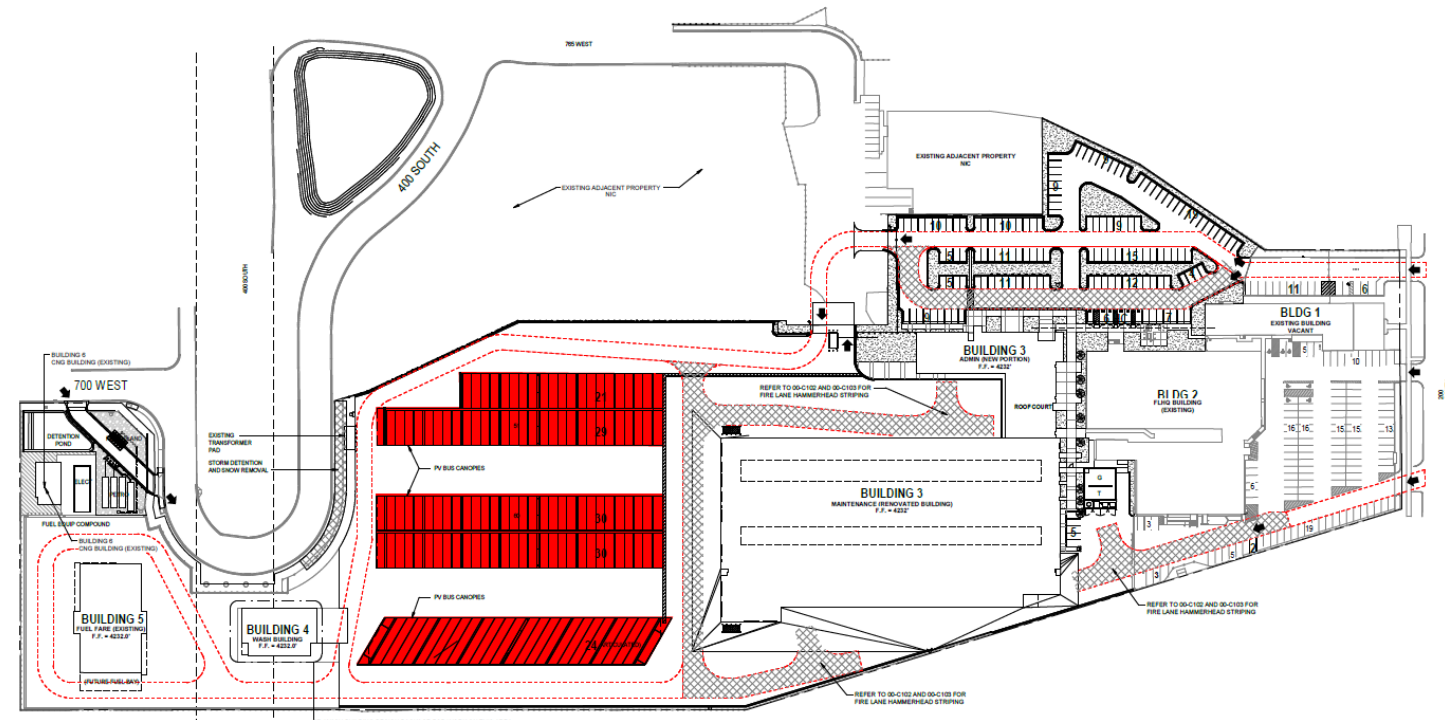
Project Phases

- Phase 3: Maintenance Bldg/Admin-Ops Building/Site Work
- Anticipated Construction: Sept 2020-Jan 2023



Project Phases

- **Phase 4/5/6: Bus Canopies/Electric Bus Charging/Solar**
 - **Anticipated Construction: 2022**



**Change Order: Depot District Clean Fuels Technology
Center - Phase 2 – Guaranteed Maximum Price (GMP)
Stage 3 Contract Amendment
(Big-D Construction)**

**Recommended Action
(by acclamation)**

Motion to approve change order as presented in meeting materials



Discussion Items



Maintenance of Way (MOW) Building

















2021-2025 Five-Year Capital Plan



Proposed 5-Year Capital Plan 2021 through 2025

UTA Board of Trustees
August 26, 2020



5-Year Capital Plan Overview

- Capital projects include:
 - New construction
 - State of good repair
 - Facilities maintenance
 - Vehicles
 - Safety & security items
 - IT projects
 - Major equipment purchases (over \$25K)



5-Year Capital Plan Overview

- 5-year planning helps:
 - Mitigate challenges of applying a 1-year budget to multi-year projects
 - Long-range budget planning
 - Setting priorities



5-Year Capital Plan - Process

- New project requests are submitted annually and reviewed by the Executive team
- Projects are prioritized by management for funding consideration
- Prioritization considerations:
 - Assure a safe system
 - Take care of or replace what we have
 - Leverage grants and partner funds
 - System improvements



5-Year Capital Plan - Process

- Prioritization must result in a plan consistent with UTA's long-range Transit Financial Plan
- Requests are adjusted as needed to meet the anticipated 5-year budget resources
- Projects with lower priority may be reduced in scope or moved to subsequent years
- Any new, unforeseen items will be considered for annual budget amendments as needed



Project Categories	2021 Proposed Budget	Grants	State/Local Partners	UTA Funds*
Information Technology	\$16,060,000	\$1,172,000		\$14,888,000
Safety and Security	\$766,000	\$50,000		\$716,000
Revenue Vehicles & white fleet	\$36,759,000	\$6,540,000		\$30,219,000
Vehicle Rehab & Repair	\$15,717,000	\$787,000		\$14,930,000
Facilities Maintenance	\$2,650,000			\$2,650,000
Rail Maintenance	\$24,000,000			\$24,000,000
Airport LRT	\$7,000,000			\$7,000,000
Depot District	\$33,762,000	\$5,762,000	\$2,500,000	\$25,500,000
Ogden-Weber BRT	\$52,580,000	\$42,500,000	\$8,450,000	\$1,630,000
TIGER First/Last Mile	\$13,170,900	\$5,201,000	\$7,889,000	\$81,000
Northern Utah Cnty Dble Track	\$9,000,000			\$9,000,000
Midvalley BRT	\$27,905,000		\$27,905,000	\$0
Other Capital Projects	\$43,563,000	\$11,620,000	\$9,424,000	\$22,519,000
Total	\$282,933,000	\$73,632,000	\$56,169,000	\$153,132,000

* UTA 2021 funds include:

- \$53,749,000 in bonds
- \$35,966,000 in leasing



Project Categories	Proposed 5-Year Budget	Grants	State/Local Partners	UTA Funds*
Information Technology	\$39,866,000	\$1,172,000		\$38,694,000
Safety and Security	\$3,914,000	\$50,000		\$3,864,000
Rev. Vehicles & white fleet	\$224,664,000	\$15,579,000		\$209,085,000
Vehicle Rehab & Repair	\$85,588,000	\$9,700,000		\$75,887,000
Facilities Maintenance	\$15,550,000			\$15,550,000
Rail Maintenance	\$94,325,000			\$94,325,000
Airport LRT	\$7,000,000			\$7,000,000
Depot District	\$70,012,000	\$9,462,000	\$7,500,000	\$53,050,000
Ogden-Weber BRT	\$94,813,000	\$76,973,000	\$10,679,000	\$7,160,000
TIGER First/Last Mile	\$14,826,000	\$6,251,000	\$8,494,000	\$81,000
Northern Utah County Double Track	\$9,000,000			\$9,000,000
Midvalley BRT	\$44,483,000	\$2,000,000	\$40,200,000	\$2,283,000
Davis-SLC Connector	\$107,800,000	\$70,000,000	\$23,500,000	\$14,300,000
Other Capital Projects	\$168,454,000	\$56,175,000	\$36,832,000	\$75,448,000
Total	\$980,295,000	\$247,363,000	\$127,205,000	\$605,727,000

- * UTA 5-Year funds include:
- \$166,951,000 in bonds
 - \$198,332,000 in leasing



Proposed 5-Year Capital Plan Summary by Year

Year	Proposed Budget	Grants	State/Local Partners	UTA Funds*
2021	\$282,933,000	\$73,632,000	\$56,169,000	\$153,132,000
2022	\$232,439,000	\$74,251,000	\$34,071,000	\$124,118,000
2023	\$129,804,000	\$17,435,000	\$15,279,000	\$97,090,000
2024	\$226,631,000	\$77,376,000	\$20,020,000	\$129,235,000
2025	\$108,488,000	\$4,670,000	\$1,667,000	\$102,151,000
Total	\$980,295,000	\$247,363,000	\$127,205,000	\$605,727,000

* UTA 5-Year funds include:

- \$166,951,000 in bonds
- \$198,332,000 in leasing



Anticipated Grants/Partner Funds

- Projects anticipating significant outside funds:
 - Ogden/WSU BRT
 - Sharp/Tintic Railroad Connection
 - Midvalley BRT
 - FrontRunner Double Tracking
 - Point of the Mountain Transit
 - Davis-SLC Community Connector
- If these funds don't materialize, projects would be delayed



Potential Future Capital Development Projects - Unfunded

- Provo to Payson Transit
- Sandy/South Jordan Circulator
- Southwest Salt Lake County Transit
- South Salt Lake County bus garage
- LRT facility near airport and/or in Utah County
- CRT facility in Ogden and/or in Provo
- Bus Garage Remodels/Expansion
- OK Manufacturing Building Remodel



Next Steps

- Input on Draft 5-Year Capital Plan from UTA Board of Trustees
- Draft Plan is presented to the Advisory Council for consultation
- Subsequently, the plan is presented to the UTA Board for review and approval
- First year of the 5-Year Capital Plan is incorporated into UTA's proposed 2021 annual budget



Other Business

- a. Next meeting on September 2, 2020 at 9:00 a.m.



Adjourn

